



## Sequoia Charter School

### Course Syllabus – Jr.High/High School-Resource Room

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#### Course Information

Credit Hour: 1-3

Period: 1-6

Class Location: BLDG:6 Room:625

E-Mail: Mcole@edkey.org

#### Teacher(s) Information

Name: Michelle Cole      Teacher of Record

Susan Czekanski-Para Professional

Lauren Morris-      Para Professional

Phone: 480-890-4002 ext. 10607

Office Hours: Before and after school

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#### Course Description:

The Resource Room at Sequoia Charter Jr. High/High School is designed to develop, strengthen, and improve skills for positive academic performance and achievement. Through content area course work, pre- and post- teaching, cognitive learning strategies are taught which focus on comprehension and memory skills, organizational and study skills, test taking, and the enhancements of written expression. Self-advocacy skills and transitional planning are also part of the instructional program. Students' progress is monitored and reviewed throughout the year according to their IEPs (Individual Educational Plans). Resource Room is not a study hall

#### Resource Room Goals:

- To assist the students in becoming as independent and successful as they can
- To monitor the students' progress toward meeting the IEP goals and to assist the student in successfully completing all courses of study
- To maintain communication with the student, parents, teachers, guidance counselors and other staff involved with the education of the student
- To introduce and develop skills needed for learning

#### Course Competencies/ Learning Objectives

Students who successfully complete Senior Transitional Mathematics will be competent in the following areas:

- Planning and Goal Setting
- Setting Priorities and Time Management
- Organization
- Monitoring, Self-Assessment, Advocacy
- Storing and Remembering Information/Test-Taking
- Reading and Language Arts, Math, Social Studies, and Science
- Transitional planning

## Attendance

Attendance is vital to academic success. We expect students to attend school every day so that they will have the greatest opportunity to have a successful academic year. A student who has 10 absences (excused or unexcused) from a class within a semester may be withdrawn from the class. The student may lose the credit for that class, but may recover the credit by taking the class on-line or in a traditional class setting the following school year.

## Online Grade Book

Did you know that you can access your child's grades and assignments? Parents and students should monitor grades regularly by accessing the online grade book, Powerschool. Parents will be assigned a confidential access code to Power School that will allow them to see your child's grades, assignments, and attendance in each class. To take advantage of this powerful tool, parents should go to <http://edkey.powerschool.com> and enter their ID and password. You can receive your ID and password from the front office.

## Classroom Expectations

**Students: Please read and sign the bottom of this paper showing that you are aware of my rules, expectations, and policies and rules. This will be your first grade in this class. By reading and signing this paper you will receive your first "A" in the class. These rules and policies are in addition to those described in the student handbook. Any violation of these rules will result in the disciplinary actions described in the student handbook.**

1. Come to class on time. Standing outside the door and rushing in after the bell has begun to ring will constitute a tardy. You must be INSIDE the door when it begins ringing to be counted on time
2. School rules policies and expectations are designed to help students learn, be provided a nonthreatening environment to learn in and to keep all students safe. It also teaches students how to obey laws in society.
3. Attend to personal needs before coming to class. Go to the bathroom between classes. If you don't think you have enough time to complete what you need done before class, **check in** with me **first** and tell me that you need to use the restroom and your tardy will be excused. I have been instructed to limit passes, so please do not ask for a pass unless you have a true emergency.
4. Remain in your assigned seat unless you have permission to get up. Throw scraps away at the end of the period on your way out. Interruptions during class and activities are very impolite.
5. Bring required materials every day unless you are otherwise directed. You have all been in school for many years now and know what equipment you need (pencils, paper, folders, books etc.). A construction worker needs a hammer to get a job done, so they bring it with them. Students need pencils to get their job done, so bring them with you. I STRONGLY encourage you to buy a notebook and a folder so that you can keep yourself organized. I will have pencils and paper here as well should you need them.
6. Use polite speech and body language. Unkind teasing and impolite behavior is unacceptable and will not be tolerated.
7. Do not cheat. Students caught cheating will receive a zero and a phone call home. Both the student who shares his work for an independent assignment AND the person who copies it will suffer the same consequences. I expect you to do turn your work in on time. Late work is unacceptable. You have Advisory hours in which you can use for making up work
8. If you are planning an excused absence talk to me and all of your other teachers to make sure to get the necessary work for the time you will be gone. If you have been absent and need to complete make up work, talk to me and your teachers upon your arrival back to school to get the necessary assignments you need.
9. Do your own work and to be sure no one can copy it.
10. Your behavior choices will dictate if this is an environment of learning or an environment of chaos. You can choose to be responsible young adults and prove yourselves trustworthy, self-motivated, hard workers. That choice will open the door for a successful year or you can prove yourselves non-trustworthy which will severely deprive yourself and your classmates of some great opportunities. Please make the appropriate to make your life easier, successful and something you can be proud of.

11. You will receive progress reports every quarter. If you have forgotten your password or can't access your grades in Powerschool talk to the office and they can get you squared away. My grading scale is as follows.

12. **Electronics:** There are to be no cell phones or MP3 players being used in my classroom unless permission is given. If a student is using a cell phone or other electronic device during my class the device will either be willingly handed over to me to be picked up at the end of the hour, or the student will be referred to Mr. Lewis for further discipline. Students will not be permitted to use my classroom phone. If you must use the phone you may use the phone in the office. I will permit the use of phones I pods and other players, etc. at certain times. You must ask permission first. The use of such devices is a privilege not a right and if the privilege is abused it will go away

### Grades and Scale

Students your grades are available for viewing on-line anytime. You need to be able to access that information whenever you want. You will be able to view missing assignments, or perhaps recognize any mix-ups that may have occurred. For your own good and management of your academics YOU need to monitor your grades.

All Resource room students will be graded on Participation/Productivity, daily journal writing and a weekly news article. Grading accommodations and modifications will be made per each individual students IEP.

Below 60% is considered "Incomplete." An "incomplete" signifies that a student has not mastered the essential standards or requirements of the course and must re-take it.

### Weight scale

- Class participation / attendance 10%
- Homework: 10%
- Projects/Papers / labs: 30%
- Classwork: 25%
- Quizzes /Test: 25%

### Tardy

Students are encouraged and expected to be in their class on time. A tardy is defined as "not being in an assigned seat when the bell rings". If a student is tardy six or more times in a five week period, he/she will be assigned to Behavior Intervention Program (BIP) by administration.

### Suspensions

If a student is suspended, he/she may not make up the 'day to day' assignments. However, if there is a major test, project, or paper due during the suspension the student must still make up those assignments. Sequoia's late/missing work policy will be upheld for these assignments as well.

- Note: A student has the equal amount of days suspended to complete all missing assignments.

### Class Requirements (In order to be successful)

1. Utilize time wisely.
2. Follow classroom rules.
3. Attend class daily.

**Important:** *If you are having trouble with this class, seek help immediately. If you wait till the end of the marking period, it most likely will be TOO LATE to receive the proper amount of help to influence your grade.*

Please go over this with your parents/guardians, as the student and the parent/guardian are required to sign and return before August 12, 2016.

The signature portion will be counted as a homework assignment, and there will be a quiz over the material.

-----Please cut along the line and return-----

My student \_\_\_\_\_ has gone through the Syllabus for Sequoia Jr.High/High Resource. We are both aware of the expectations of the class.

**Please Print**            Parent Name \_\_\_\_\_

Parent preferred contact method:    Email                            Phone

- Email address: \_\_\_\_\_
- Phone number: \_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Student Signature